

PURCHASE ORDER FOR APPROVAL														
Date	PO Number	Vendor Name	Currency	Amount	Created By	Project Name	Urgency	Will it effect delivery time line	PTL	Initiator	Procurement Comments	PM Remarks	C.O.O Remarks	DB/RS Approval
28-Nov	PO-0822	Infinity	AED	3,202.00	Muzammil	PRJ-0266 Bab Samhan (Kadi Art)	High	yes	<i>[Signature]</i>		PO need to be out today	<i>[Signature]</i>	<i>A</i>	<i>RS</i>
28-Nov	PO-0821	Infinity	AED	1,189.00	Muzammil	PRJ-0266 Bab Samhan (Thread Art)	High	yes	<i>[Signature]</i>		PO need to be out today	<i>[Signature]</i>	<i>A</i>	<i>RS</i>
28-Nov	PO-0820	Infinity	AED	3,104.00	Muzammil	PRJ-0266 Bab Samhan (Niches)	High	yes	<i>[Signature]</i>		PO need to be out today	<i>[Signature]</i>	<i>A</i>	<i>RS</i>

No updated
Shipment PEP
No visibility on actuals vs budget & upcoming shipments



Purchase Order # PO-0821

Date: 28/11/2024

Created by: Abdul Khader Muzammil

Purchase Order

PROJECT NAME : PRJ-0266 Diriyah Gate Development Authority (DGDA) : Bab Samhan - Phase 2			
VENDOR DETAILS		INVOICE TO PURCHASER:	SHIP/DELIVER TO:
NAME : Infinity Logistics FZE ADDRESS : Infinity Logistics Gate-1, Warehouse C1-34-35 Ajman Freezone Ajman United Arab Emirates TEL : +97165276870 EMAIL : nipin@infinitylogisticsme.com TRADE LICENSE NO : 22206 TRADE LICENSE COUNTRY : United Arab Emirates TRN : 100302101900003		Capsule Arts and frames LLC Warehouse 2, Sheikh Zayed Road (behind Arabuild and Graniti Showroom) Al Quoz Industrial Area Dubai 37348 United Arab Emirates TRN : 100269654800003	CA Warehouse CA Warehouse United Arab Emirates
SPECIAL INSTRUCTION			
INCOTERMS		Pickup address: Threadarte studio F 7, first floor Triveni complex (next to HDFC bank) Sheikh Sarai phase 1 New Delhi . Contact person – Gunjan Arora Mob. No. - +91 9810348454 and +91 9958923354 Delivery address: Capsule Arts & Frames LLC Warehouse 2 Sheikh Zayed Rd, Al Quoz Industrial Area1,Dubai-UAE TRN Number 100269654800003 Tel No.043483341, P.O.Box 37348 Contact person – Muzammil Mob No. - +971 52 591 5795	
PAYMENT TERMS		100% Payment upon delivery with 60 days credit.	
PAYMENT SECURITY		N/A	
DELIVERY TERMS		Collected from Artist in Delhi and delivered to Capsule Arts, Dubai.	
PACKAGING TERMS		Standard packaging by Artist.	
INSURANCES		Insurance by Infinity	
WARRANTY		N/A	
PURCHASE ORDER NOTES		Refer to the attached documents as follows: Quotation from supplier - Quotation_159142_Capsule Arts And Frames LLC (2)	

Warehouse 2, Sheikh Zayed Road
Al Quoz Industrial Area, Dubai, UAE

T +9714 348 3341
E hello@capsulearts.com

capsulearts.com

Purchase Order

INCLUSION AND EXCLUSIONS	Inclusion: 1. Door to door delivery. 2. Collected from Artist in Delhi and delivered to Capsule Arts, Dubai. 3. Insurance 4. Non stackable 5. Documents		
SAMPLING AND PRODUCTION	N/A		
LEAD TIME	Kickoff meeting date: N/A Date of submission of program schedule: N/A Site Visit Date: Date of submission of shop drawings and method / risk Statement OR artist development sketches : Date of submission of sampling / maquettes: Approval / Signoff: Production - Start date: Production - End date: Inspection Date: Shipping Date : 29/11/2024 Installation Date:		
PENALTY CLAUSE	N/A		
ORDER OF ARTWORKS (Terms and conditions of the purchase order)			
Category	Account	Amount	Memo
	410103 COGS - Goods Cost : Courier & Freight	794.00	Door to door delivery
	410103 COGS - Goods Cost : Courier & Freight	75.00	Origin Export Declaration
	410103 COGS - Goods Cost : Courier & Freight	100.00	Remote Area surcharge
	410103 COGS - Goods Cost : Courier & Freight	220.00	Insurance
TOTAL		AED	1,189.00
VAT (0%) AED			0.00
GRAND TOTAL		AED	1,189.00
SIGNATORIES			



Purchase Order # PO-0821

Date: 28/11/2024

Created by: Abdul Khader Muzammil

Purchase Order

VENDOR ACCEPTANCE:	PURCHASER REPRESENTATIVE
NAME	NAME: Faizan Mazhar, Procurement Team Leader EMAIL: faizan@capsulearts.com PHONE: +971 (0) 52 158 5360
DATE	DATE 28/11/2024 Approval by: Deepa Bhatia, CEO Rachael Brown, CEO



QTN # : 159142


QUOTATION

CAPSULE ARTS AND FRAMES LLC

CAPSULE ARTS AND FRAMES L.L.C
OFFICE 801 SOBHA IVORY 2
BUSINESS BAY
DUBAI
Phone : 043483341

Quotation Date	27/11/2024
Currency	AED / 1.000
Origin	India
Destination	United Arab Emirates
Chargeable Weight	20.00
No of Pieces	1

Kind Attn: **Abdul Khader Muzammil**

Option 1				
DHL - 3		Mode : Express	Transit Time : 2-3 working days	
Sl	Type	Quote	VAT	Total
1	Door to Door	794.00	0.00	794.00
2	Origin Export Declaration	75.00	0.00	75.00
3	Remote Area Surcharges	100.00	0.00	100.00
4	Insurance	220.00	0.00	220.00
Total				1,189.00
VAT				0.00
Grand Total With VAT AED				1,189.00
AED One thousand, one hundred eighty-nine only				
Terms and Condition DHL - 3 : Download				

Terms & Conditions

1. Kindly click & refer to the Terms & Conditions link mentioned below each quote options, since the Terms and Conditions will be considered accepted on the Quote/Booking confirmation.
2. Rate Validity 7 Days. For Revalidations, please feel free to get in touch with your respective account managers or the respective sales coordinator.
3. CLAIMS & LIABILITY CLAUSE
4. We highly recommend that you choose insurance for your shipment if its High value, Multiple boxes, perishable or Non Stackable in Nature
5. The maximum liability for each shipment /Invoice/valuation is up to USD 100 only .
6. Please note by NOT selecting the insurance option, the default liability will be up to a maximum of USD 100 in case of damages, Shipment Loss & partial loss etc.
7. Please refer to below links for more information

UPS - <https://www.ups.com/ae/en/help-center/legal-terms-conditions/tariff.page>

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Infinity Logistics

Warehouse C1 - 34/35, Gate 1, Ajman Freezone | Phone:+971 6 527 6870 | E-mail:info@infinitylogisticsme.com



DHL - <https://www.dhl.com/ae-en/home/our-divisions/global-forwarding/forwarding-insights/limited-freight-liability.html>

FedEx - <https://www.fedex.com/en-ae/conditions-of-carriage.html#22v>

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